



MINUTES

Wisconsin Rapids Board of Education
Educational Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

Mary Rayome, Chairperson
John Benbow, Jr.
Katie Bielski-Medina
Troy Bier
Larry Davis
Sandra Hett
John Krings, President

November 4, 2019

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids WI
Conference Room A/B

TIME: 6:00 p.m.

BOARD MEMBERS PRESENT: John Benbow, Jr., Troy Bier, Larry Davis, Sandra Hett, John Krings,
Katie Medina

BOARD MEMBERS EXCUSED: Mary Rayome

OTHERS PRESENT: Ed Allison, Craig Broeren, Kathi Stebbins-Hintz, Dani Scott, Tracy Ginter,
Roxanne Filtz, Andy Dewitt

I. Call to Order

Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Board Policy 453.4 Administering Medications to Students and Board Policy 453.4-Rule Medication Administration Procedures for First Reading

Dani Scott, Director of Pupil Services, provided an explanation of the changes being recommended to Board Policy 453.4 Administering Medications to Students, and Policy 453.4-Rule Medication Administration Procedures. Due to an increase in the access and use of products containing cannabinoids (CBD) for therapeutic and other purposes, policies needed to be updated to incorporate language that aligns with state statute and provides guidance to address CBD products and their use in the school setting. Clarifying language is also included in the policies to indicate that only medications or substances that are FDA approved and officially recognized by federal standards for medicine will be administered to students.

ES-1 Motion by John Krings, second by Larry Davis, to approve Board Policy 453.4 Administering Medications to Students and Board Policy 453.4-Rule Medication Administration Procedures for first reading.

Motion carried unanimously.

- B. Board Policy 537 Professional Staff Growth and Development, Board Policy 537.1 Attendance at Workshops and Conferences, and Board Policy 537.2 New Colleague Orientation for First Reading

Kathi Stebbins-Hintz, Director of Curriculum & Instruction, explained that Board Policy 537 Professional Staff Growth and Development, Board Policy 537.1 Attendance at Workshops and Conferences, and Board Policy 537.2 Attendance at Workshops and Conventions are fairly outdated with the last update occurring in 2002. The changes being recommended align the policies with current practice, the District Strategic Plan, and State Educator Effectiveness initiatives.

ES-2 Motion by John Benbow, second by Troy Bier, to approve Board Policy 537 Professional Staff Growth and Development for first reading.

Motion carried unanimously.

ES-3 Motion by John Benbow, second by Troy Bier, to approve Board Policy 537.1 Attendance at Workshops and Conferences for first reading.

Motion carried unanimously.

ES-4 Motion by John Benbow, second by Katie Medina, to approve Board Policy 537.2 New Colleague Orientation for first reading.

Motion carried unanimously.

- C. Curriculum Proposals: New Courses and Curriculum Modifications

The Committee considered the following new course and curriculum modification proposal recommendations which have gone through the course proposal/curriculum modification process as set out in Board Policy 332.

1. New Course Proposals

- a. Second Grade Keyboarding

This proposal would add two weeks of keyboarding instruction for second grade students which would be provided by the third through fifth grade keyboarding teacher, requiring a .18 FTE increase. Instruction would be rotated among the

schools in the spring of the year after the completion of third through fifth grade keyboarding.

ES-5 Motion by Larry Davis, second by John Krings, to approve the addition of two weeks of keyboarding instruction for all second grade students to begin in the spring of the 2019-20 school year.

Motion carried unanimously.

b. Woods III

This course would add a third level of instruction in Woods for interested students that have completed Woods I and II. The course would be a one trimester, one-half credit elective course giving students an option to continue their study of Woods if they are unable or not interested in participating in the Building Construction course.

ES-6 Motion by John Benbow, second by John Krings, to approve Woods III for a one-half credit elective course at Lincoln High School for grades 11 and 12 to begin in the 2020-21 school year.

Motion carried unanimously.

c. Music Theory

AP Music Theory is currently a one-half credit elective course at Lincoln High School. This proposal would expand AP Music Theory to one elective credit and offer the first trimester of the course as a one-half elective credit option for students who want an introduction to music theory without the rigor of the AP requirements.

ES-7 Motion by Larry Davis, second by Troy Bier, to approve expanding AP Music Theory to one elective credit, and to offer the first trimester of this course as a one-half elective credit option for grades 10, 11, and 12 at Lincoln High School to begin in the 2020-21 school year.

Motion carried unanimously.

2. Dual Enrollment Proposals

Ms. Stebbins-Hintz explained that a number of dual enrollment offerings for students are being proposed which are contingent upon approval by the University of Wisconsin-Stevens Point (UWSP) or Mid-State Technical College (MSTC). Pros and cons of the proposals were highlighted. The Committee expressed some concern about the additional workload and coordination that might be thrust upon District employees to provide these offerings. Craig Broeren, Superintendent, explained

that the technical college and university does lend support in this regard, and anticipates full cooperation and collaboration from them to ensure that responsibilities are shared and the expansion of offerings to students is a success.

a. Advanced Placement (AP) European History

AP European History is currently offered as a one credit social studies course for grades 11 and 12. This proposal would allow students to take this course for dual credit with UWSP or take the AP exam for potential college credit.

ES-8 Motion by John Benbow, second by Troy Bier, to approve the dual credit option for students taking AP European History for one credit in grades 11 or 12 at Lincoln High School, pending approval by UWSP beginning with the 2020-21 school year.

Motion carried unanimously.

b. AP World History

AP World History is currently offered as a one credit social studies course for grades 11 and 12. This proposal would allow students to take the course for dual credit with UWSP or take the AP exam for potential college credit.

ES-9 Motion by Larry Davis, second by John Krings, to approve the dual credit option for students taking AP World History for one credit in grades 11 or 12 at Lincoln High School, pending approval by UWSP beginning with the 2020-21 school year.

Motion carried unanimously.

c. AP Physics I

AP Physics I is currently offered as a one credit science course for grades 10, 11, and 12. This proposal would allow students to take the course for dual credit with Mid-State Technical College (MSTC).

ES-10 Motion by John Krings, second by Larry Davis, to approve allowing the dual credit option for students taking AP Physics I for one credit in grades 10, 11, or 12 at Lincoln High School beginning with the 2020-21 school year.

Motion carried unanimously.

d. Physics – Force & Motion and Forms of Energy

At the present time, Physics – Force & Motion and Physics – Forms of Energy are offered as two one-half credit science courses for grades 10, 11, or 12. This proposal would allow students who take both courses to opt for dual enrollment credit with UWSP, receiving college credit for Physics 101.

ES-11 Motion by Katie Medina, second by Larry Davis, to approve allowing the dual credit option for students in grades 10, 11, or 12 at Lincoln High School who take both Physics-Force & Motion and Physics-Forms of Energy, pending approval by UWSP beginning with the 2020-21 school year.

Motion carried unanimously.

e. Accelerated Pre-Calculus

Accelerated Pre-Calculus is currently offered as a one credit math course for grades 11 and 12. This proposal would allow students to take the course for dual credit with UWSP.

ES-12 Motion by John Benbow, second by Troy Bier, to approve allowing the dual credit option for students taking Accelerated Pre-Calculus for one credit in grades 11 or 12 at Lincoln High School beginning in the 2020-21 school year.

Motion carried unanimously.

3. Name Change Proposal

a. DNA Science & Biotechnology

To better reflect the content of the DNA Science & Biotechnology course offered for one-half credit to grades 11 and 12 at Lincoln High School, a name change to "Biotechnology Explorations" is being proposed for this course.

ES-13 Motion by Larry Davis, second by Katie Medina, to approve changing the name of DNA Science & Biotechnology to Biotechnology Explorations beginning with the 2020-21 school year.

Motion carried unanimously.

4. Schedule Change Proposal

a. Wisconsin Rapids Area Middle School (WRAMS) Schedule Change

A proposal was made to alter the WRAMS schedule for grade eight in order to address concerns about access to music and world language. After much discussion, it was concluded that a committee should be formed to discuss this and other scheduling considerations for WRAMS. Principal Tracy Ginter is developing a committee to gather input on this topic. Any recommendations resulting from these discussions will be brought forward for consideration by the Educational Services Committee in the future.

5. Curriculum Process Procedural Change Proposal

a. Summer School Courses for Credit

The CII supports a recommendation to have summer school course proposals for which students could earn high school credit go through the regular CII course proposal process.

ES-14 Motion by Larry Davis, second by Katie Medina, to recommend that before a course for credit can be offered in summer school at Lincoln High School, the course must go through the regular course proposal process as set out in Board Policy 332 beginning with the summer of 2020.

Motion carried unanimously.

D. Start College Now (SCN) Applications

Twenty-seven students have applied to take nine courses through the Start College Now program at MSTC during the spring of 2019-20 as set out below:

# of Students	Grade Level	Name of Course(s)
21	11 and 12	Nursing Assistant
1	11	Nursing Assistant and College Mathematics
1	12	Community Policy & Criminal Justice Ethics
1	12	Conventional Machining, Precision Machining Foundations, and Introduction to Solid Modeling
1	12	College Mathematics
1	12	Introduction to College Writing
1	12	Introduction to Psychology

ES-15 Motion by John Benbow, second by Katie Medina, to approve of the 27 applications for students to participate in the nine requested courses at Mid-State Technical College through the Start College Now (SCN) program in the spring of the 2019-20 school year.

Motion carried unanimously.

E. Memorandum of Understanding (MOU) Between WRPS and the Boys and Girls Club of Wisconsin Rapids Area

Tracy Ginter, Principal of WRAMS, and Andy Dewitt, Teen Services Director at the Boys and Girls Club of Wisconsin Rapids Area, provided details regarding the possible implementation of a "Be Great, Graduate" program at WRAMS. The Club would provide a "Graduation Specialist" who would work with up to 20 students beginning at the seventh grade level who have been identified by District indicators as in need of assistance to gain the skills necessary to graduate from high school. With no cost to

the District, the Graduation Specialist would be employed by the Boys and Girls Club but go through an onboarding process for both the Club and the District. Ms. Ginter has been determining what space at WRAMS will work best to house the program, and explained how communication with families would occur to explain the program and secure the proper releases to have the Graduation Specialist work directly with students. Similar programs offered in Green Bay and Milwaukee have been met with great success. A draft MOU which has been modeled after Green Bay's program has been developed and would be entered into by WRPS and the Boys and Girls Club.

The Committee questioned how students would continue to be serviced once they move from the middle school to the high school. Mr. Dewitt clarified that they hope to have the specialist follow the students to the high school and remain with them through graduation, potentially bringing on an additional Graduation Specialist in the future through available grant funds. He described how these transitions for students would be designed to occur in as seamless a fashion as possible.

ES-16 Motion by John Krings, second by Larry Davis, to approve of the proposed Memorandum of Understanding (MOU) with the Boys and Girls Club of the Wisconsin Rapids Area to implement the school based "Be Great, Graduate" program at the Wisconsin Rapids Area Middle School effective November 11, 2019.

Motion carried unanimously.

IV. Updates

A. School and District Report Cards

Ms. Stebbins-Hintz explained that mixed messages from the DPI indicate that School and District Report Cards are embargoed from release through at least November 12, and possibly through November 30. An update will be shared with the Educational Services Committee meeting at the December, 2019 meeting, and Board members will be apprised with information beforehand by the Superintendent as it becomes available for release.

V. Consent Agenda Items

- ES-1 Board Policy 453.4 Administering Medications to Students and Board Policy 453.4-Rule Medication Administration Procedures for first reading**
- ES-2 Board Policy 537 Professional Staff Growth and Development for first reading**
- ES-3 Board Policy 537.1 Attendance at Workshops and Conferences for first reading**
- ES-4 Board Policy 537.2 New Colleague Orientation for first reading**
- ES-5 The addition of two weeks of keyboarding instruction for all second grade students to begin in the spring of the 2019-20 school year**
- ES-6 Woods III for a one-half credit elective course at Lincoln High School for grades 11 and 12 to begin in the 2020-21 school year**

- ES-7 Expand AP Music Theory to one elective credit, and to offer the first trimester of this course as a one-half elective credit option for grades 10, 11 and 12 to begin in the 2020-21 school year**
- ES-8 Dual credit option for students taking AP European History for one credit in grades 11 or 12, pending approval by UWSP beginning with the 2020-21 school year**
- ES-9 Dual credit option for students taking AP World History for one credit in grades 11 or 12, pending approval by UWSP beginning with the 2020-21 school year**
- ES-10 Allow the dual credit option for students taking AP Physics I for one credit in grades 10, 11, or 12 beginning with the 2020-21 school year**
- ES-11 Allow the dual credit option for students in grades 10, 11, or 12, who take both Physics-Force & Motion and Physics-Forms of Energy, pending approval by UWSP beginning with the 2020-21 school year**
- ES-12 Allow the dual credit option for students taking Accelerated Pre-Calculus for one credit in grades 11 or 12 beginning in the 2020-21 school year**
- ES-13 Change the name of DNA Science & Biotechnology to Biotechnology Explorations beginning with the 2020-21 school year**
- ES-14 Recommend that before a course for credit can be offered in summer school Lincoln High School, the course must go through the regular course proposal process beginning with the summer of 2020**
- ES-15 Approve of 27 applications for students to participate in nine requested courses at Mid-State Technical College through the Start College Now program in the spring of the 2019-20 school year**
- ES-16 Approve of a proposed Memorandum of Understanding with the Boys and Girls Club of the Wisconsin Rapids Area to implement the school based "Be Great, Graduate" program at the Wisconsin Rapids Area Middle School effective November 11, 2019**

VI. Future Agenda Items/Information Requests

Agenda items are determined by the Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

- Library Update – December
- ACP Update – December
- Behavior/Mental Wellness Committee Update – January
- Assessment Committee Update – January
- Class Size Limits – January
- Student Travel Updates - January
- Mid-Year AGR Report – February
- Strategic Plan Updates – February
- RtI Handbook Revisions - February

Sandra Hett adjourned the meeting at 6:44 p.m.